



BROUGHT TO YOU BY



Thank you for your TENTATIVE booking. To CONFIRM your booking please complete the details below. Then sign the form and return it to the RRRC at least 5 working days before your tour. Please note that the RRRC reserves the right to cancel tours if confirmation is not forthcoming.

Should you need to cancel your booking please advise the RRRC as soon as possible.

Group name \_\_\_\_\_

Group description \_\_\_\_\_

Contact person \_\_\_\_\_

Postal address \_\_\_\_\_

Suburb \_\_\_\_\_ P/code \_\_\_\_\_ Council \_\_\_\_\_

Telephone (h) \_\_\_\_\_ (w) \_\_\_\_\_ (mob) \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

Total number of people \_\_\_\_\_ Number of students \_\_\_\_\_ Number of adults \_\_\_\_\_

(To ensure maximum benefit, tours are limited to a total of 25 participants (or one school class). For safety reasons, a ratio of 1 adult for every 8 school students is required)

Average age of group School Year \_\_\_\_\_ 18+  Senior Citizens

Does your group contain ANY members who MAY have difficulty in meeting the physical tour requirements? (Tours involve climbing a total of 84 stairs to observation decks and spending approximately 30 minutes walking outdoors on bush paths around the site)

Yes  No

What is the purpose of your group's tour to the RRRC? \_\_\_\_\_

How did your group hear about the tours?

local paper  word of mouth  recycling calendar  Waste Wise  previous tour

other \_\_\_\_\_

Tour to include:

Materials Recovery Facility  Green Waste Facility  Waste Composting Facility

Date of booking \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time of booking \_\_\_\_\_  am  pm

In signing this form you confirm that 1) The above details are correct 2) ALL group members have read, understood and agreed with the 'Essential Information' on page 2 and, 3) Non-compliance with the 'Essential information' may result in participation restrictions for the group or individuals.

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

RRRC Office Use Only

Booking entered \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
Confirmation sent \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
Booking confirmed \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Thank you for your interest in touring the Regional Resource Recovery Centre (RRRC). In order for your expectations to be met and for safety and insurance purposes, it is essential that ALL members of your group read, understand and agree with the information below.**

**Cost** – No charge.

**Duration** – Approximately 1.5 hours.

**Tour Guide** – Southern Metropolitan Regional Council staff.

**Tour Numbers** – Minimum of 4 and **maximum of 25 people** (or one school class). For safety reasons, a ratio of 1 adult for every 8 school students is required. If group numbers increase or decrease, please notify the RRRC so that your needs can be accommodated.

**Children** – The minimum age to participate in a tour is 5 years of age. All children must be accompanied by an adult for safety reasons with a ratio of 1 adult for every 8 school students required. Due to the industrial working nature of the site, misbehaviour will not be tolerated and hence it is essential that supervising adults actively monitor children’s behaviour and intervene if necessary.

**STAIRS** – Two separate staircases of approximately **40 STAIRS** each. Platforms are located approximately every ten stairs (*alternative options may be available – please contact the RRRC to discuss*).

**What to Wear** – **ENCLOSED FOOTWEAR** is essential for safety reasons. For insurance purposes, no one will be allowed to participate in a tour without the required footwear.



**What to Bring** – Visitors will spend time outdoors and should bring their own sun/wet weather gear.

A small drink bottle is also recommended. Please note that the Southern Metropolitan Regional Council is not liable for the loss or damage of personal belongings.

**Arrival** – Please report to reception on arrival. Please note that visitors must stay with their tour group and that no visitors are allowed on site unless escorted by a tour guide or member of staff. If you are arriving separately, please make sure you are all on time. Latecomers will miss out if the tour has left the starting point. We encourage you to meet somewhere central and car pool from there.

**Smoking** – Smoking is strictly prohibited anywhere on site, at all times.

**Extreme Weather Conditions** – As tours involve spending time outdoors, tours may be re-scheduled in extreme weather conditions.

**Emergency** – In the event that an evacuation is required during your tour, it is essential that all visitors follow the directions of their tour guide and/or SMRC staff.

**Maintenance** – Whilst every effort is made to ensure machinery is operational during tours, maintenance is sometimes required during tour times.

**Regional Resource Recovery Centre (RRRC)**  
350 Bannister Road, Canning Vale 6155  
(Go right to the end of the road, past the Water Corp and the Bus Depot)

Turn right into the visitor car park, as soon as you drive through the gates (before the weighbridge).

